



P. O. Box 439, Celina, OH 45822

419.586.9950
mccf@bright.net

Grant Application

Discretionary grants are made to *non-profit, tax-exempt organizations operating in Mercer County, Ohio, or organizations serving that population*. Other than for scholarships, the Civic Foundation does *not* make grants to individuals. Grants for capital campaigns or multi-year commitments will not be considered. All grant recipients will be required to complete an **Evaluation Form** (due on or before the application deadline) before they will be considered for another grant. Primary grant categories are: **Health and Human Services, Education, the Arts, Environmental Issues, and Community Enhancement**.

Date of application:	
ORGANIZATION INFORMATION	
Organization name:	
IRS letter date:	
Tax Exempt ID # (EIN):	
Name of Executive Director:	
Proposal Contact Name:	
Title:	
Phone:	
Fax / E-mail:	
Mailing Address:	
City/State/Zip:	
Web address:	
FINANCIAL INFORMATION	
Budgeted Expenses for current year (<i>give fiscal year end</i>):	\$
Do you have an endowment? (<i>If so, give market value</i>):	\$
Major funding sources by %:	
Affiliations (<i>eg. United Way, national chapter, etc.</i>):	
Program/Project Title:	
Amount of Request:	\$
Community served by this project:	
Total # of people to be served during grant period?	
Demographic description of population served:	
Type of support requested: (<i>Operating, technical assistance, project start-up, etc.</i>)	



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Due Sept. 15

The following questions require narrative answers, and should not exceed three pages. Please type your responses on a separate sheet, referencing the number of the question.

1. Summary of organization history and mission	
2. Sum up your organizations recent activities	
3. What need or problem will this program address?	
4. What will be the benefit?	
5. Do you have research/ statistics/evidence that shows this need exists?	
6. Describe the program/ project: include goals, timetable, duration, etc.	
7. How will the grant money be used?	
8. What other funds have you, or will you, request?	
9. List board member names and their city of residence:	
Please attach the following documents:	* Statement of Revenue and Expense for your <i>most recently completed</i> fiscal year
	* Total Organizational Budget for <i>current</i> fiscal year
	* <i>Program/project</i> budget
	* Brochures, newsletters, articles or other pertinent publicity about your organization