

MERCER COUNTY CIVIC FOUNDATION INC.

Grant Evaluation Form

In an effort to improve Foundation practices in grant making, we ask that grantee organizations complete an Evaluation Form about the grant they received from the Civic Foundation. Please answer the following questions on a separate sheet. **Return answers and this cover sheet to the Foundation by September 15.**

Without a completed evaluation in hand, additional MCCF grants will not be considered.

Thank you for your valuable time!

Name of organization: _____

Address/City/State/Zip: _____

Contact Person: _____ Phone/email: _____

Project Name/Purpose of Grant: _____

Total Project Cost: _____ Amount of MCCF Grant in _____ (year) \$ _____

1. **Briefly describe the project/proposal** for which you received the grant. Include an itemized account of how the MCCF dollars were spent.
2. **Did your organization announce or publicize** the MCCF grant?
3. **How did the actual results compare** with what you hoped to accomplish?
4. **Did the project/proposal change, evolve or have problems along the way?** How did you attempt to solve these challenges?
5. **How has Mercer County benefited** from your project/proposal so far?

A human-interest story is the best way to explain the success of your project. **Please send photos (either hard copy or via e-mail) of our grant dollars at work, and we'll use them in newsletters and annual reports.** Grantee publicity is critical for *your organization* and the promotion of philanthropy in Mercer County. Thank you!

Please direct questions to the Foundation office:
419-586-9950
mccf@bright.net

